

Pearce Area Band Club Check Request

Treasurer's Notes:	
Pd. By	_____
Date	_____
Ck #	_____
Amt	_____

Make Check Payable to:

Name: _____
 Address: _____

Check Amount:

\$ _____

Requested by:

Name: _____ Date: _____ Phone: _____
 For: _____

Instruction:

- 1) Indicate the budget line item against which each expense item is to be charged. Use chart or list separately.
- 2) Receipts(s) and/or invoice(s) must be attached.

PABC Board

Board Administration: _____ Office or Committee _____ _____	_____ Student Entry Fees	Scholarships _____ Discretionary _____ Teacher Payment _____ Other: _____ _____
	_____ Accessories (shoes, gloves, etc.)	
	_____ T-shirts, notebooks, etc.	

Fundraising Expenses for: _____ **Board** _____ **Pearce** _____ **North** _____ **Parkhill**

_____ Auction Dinner	_____ Coca-Cola	_____ Candy
_____ Auction Memorabilia	_____ Spirit Items	_____ Cookie Dough
_____ Auction Raffle	_____ Practice-a-thon	_____ Other: _____
_____ Auction Other		

Band Expenses: _____ **Which School?** _____ **Pearce** _____ **North** _____ **Parkhill**

_____ Beginner Band	_____ Recording Fees	_____ Color Guard
_____ Capital Equipment & Repair	_____ Social & Special Events	_____ Winter Guard
_____ Clinician Expenses	_____ Student Development	_____ Guard Clinicians
_____ General Operations	_____ Student Band Notebooks	_____ Jazz Band
_____ Music	_____ Uniforms/T-shirts	_____ Drum Line/Percussion Expenses
_____ Program Expense	_____ Jr. High Entry Fees	_____ Percussion Concert
_____ Percussion Concert	_____ Other: _____	_____ Summer Drumline Camp

Band Staff Expenses: _____ **Which School?** _____ **Pearce** _____ **North** _____ **Parkhill**

_____ Office Expenses	_____ Trip Expenses	_____ Other: _____
_____ Staff Development/Training	_____ Summer Band Camp	

Item	Budget Category	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	Total	_____

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